

SHIPPER'S INSTRUCTIONS TO ARRANGE FOR SHIPMENT OF GOODS

Shipper's name and address (KC No.):  Phone: _____ Contact: _____ Fax: _____		<h2 style="margin: 0;">SHIPPING INSTRUCTION</h2> <div style="display: flex; align-items: center; justify-content: center;"> <div style="text-align: left;"> <p><b>SUI JUN INTERNATIONAL LTD.</b>                      (hereinafter referred to as "the Company")                      Unit 808, 8/F., Tower B, Manulife Financial Centre,                      223-231 Wai Yip Street, Kwun Tong, Kowloon, Hong Kong                      Tel: (852) 2544 3963 Fax: (852) 2544 3692</p> </div> </div>											
Consignee's name and address  Phone: _____ Contact: _____ Fax: _____		Air Booking Number : _____  Country of Origin (Goods) : _____											
Notify Party		<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Air Freight Charge</td> <td style="width: 33%;"><input type="checkbox"/> To be Prepaid</td> <td style="width: 33%;"><input type="checkbox"/> To be Collect</td> </tr> <tr> <td>Other Charge</td> <td><input type="checkbox"/> To be Prepaid</td> <td><input type="checkbox"/> To be Collect</td> </tr> </table> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Export Licence No. <i>(if applicable)</i></td> <td style="width: 33%;">Certificate of Origin No. <i>(if applicable)</i></td> <td style="width: 33%;">Dangerous Goods Declaration <input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> </table>			Air Freight Charge	<input type="checkbox"/> To be Prepaid	<input type="checkbox"/> To be Collect	Other Charge	<input type="checkbox"/> To be Prepaid	<input type="checkbox"/> To be Collect	Export Licence No. <i>(if applicable)</i>	Certificate of Origin No. <i>(if applicable)</i>	Dangerous Goods Declaration <input type="checkbox"/> Yes <input type="checkbox"/> No
Air Freight Charge	<input type="checkbox"/> To be Prepaid	<input type="checkbox"/> To be Collect											
Other Charge	<input type="checkbox"/> To be Prepaid	<input type="checkbox"/> To be Collect											
Export Licence No. <i>(if applicable)</i>	Certificate of Origin No. <i>(if applicable)</i>	Dangerous Goods Declaration <input type="checkbox"/> Yes <input type="checkbox"/> No											
Airline / Carrier	From: Departures Airport / Place	Export License required <input type="checkbox"/> Yes <input type="checkbox"/> No	Whether goods (or any part thereof) contain battery? <input type="checkbox"/> Dry Battery <input type="checkbox"/> Lithium Battery <input type="checkbox"/> NO										
To: Destination Airport / Place	Airline Counter Signature Yes <input type="checkbox"/> No <input type="checkbox"/>	MAWB No.	HAWB No.										
Marks & Nos	No. and Kind of Packages	Description of Goods	Gross Weight	Measurement									
Shipper's special instructions:													
Specify Currency	Declared Value for Customs	Declared Value for Carriage	Insurance Amount	Shipper's C.O.D.									
Documents to accompany airwaybill or house airwaybill _____													
Commercial Invoice <input type="checkbox"/> Packing List <input type="checkbox"/> Certificate of Origin <input type="checkbox"/> Form A <input type="checkbox"/>													
The Company acknowledges receipt of the above instructions from the Shipper. Acceptance of the instructions is also subject to the terms of the Company's House Air Waybill or other such similar documents. If the Company is held to be liable in any claims, all the provisions of limitation of liability specified in this Shipping Instruction (including the Company's Standard Trading Conditions) will apply.		<p style="text-align: center; margin: 0;"><b>SHIPPER'S DECLARATION</b></p> <p>1. The Shipper declares that all descriptions, values and other particular furnished herein are accurate and complete. The Shipper undertakes to indemnify the Company against all losses, damages, expenses, fines and any other liabilities whatsoever arising from any inaccuracy or omission, even if such inaccuracy or omission is not due to any negligence.</p> <p>2. The Shipper declares that it shall be responsible for all charges and expenses relating to the goods whether or not the charges and expenses are to be prepaid or collected.</p> <p>3. The undersigned authorized signatory of the Shipper hereby declares that he has read this Shipping Instruction (including the Company's Standard Trading Conditions) and the terms and conditions appearing on this page and that he fully understands all the terms and conditions and agrees on behalf of the Shipper that all the terms and conditions should form part of the contract which, upon acceptance to the above instructions by the Company, will be concluded between the Shipper and the Company.</p>											
		Signatory's Name in Block Letters	Signature and stamp of the Shipper or its agent										
			Date	(Day/Month/Year)									